

Campus Site Usage & Fees

Outdoor spaces—including the Spring Church, Tree Grove, and Park-Like—at the Pulitzer Arts Foundation have limited availability to host public events by non-profit and educational organizations. All events must be open and accessible to the public and take place during museum open hours. Events are subject to prior approval by the Pulitzer. Private ceremonies or fundraisers are not permitted.

Sites include:

Park-Like is a garden and green space located across the street from the museum on Washington Blvd. It has a capacity of 100 and consists of grass pathways, a small seating area with benches, and dense plantings. A wooden ramp provides ADA access to the grass pathways. Some of the grass pathways have rocks that are flush with the ground, but may be bumpy.

Spring Church is a roofless former church and adjoining garden located at 620 North Spring Avenue. The Spring Church's capacity is 75 and the adjacent garden's capacity is 75. The Spring Church includes two entrances, a staircase off of Spring Avenue and an ADA-accessible path via Grandel Square.

Tree Grove is a shaded park with trees and picnic tables located on Spring Avenue. It has a capacity of 75. The site is on level ground with compressed gravel.

Amenities at each location are limited. There are no restrooms located at the Spring Church, Tree Grove, or Park-Like. During museum open hours only, restrooms are available inside the museum. There is limited parking in the Pulitzer's lot. There are limited trash/recycling receptacles, electrical access, seating, and internet access.

Fees, Vendors, and Agreements:

The base fee for Park-Like, the Spring Church, and the Tree Grove is **\$125 per site**. The base fee includes access to the above-described location specific amenities and is non-negotiable. Staffing support and cleaning are billed **additionally** at tiered rates, between \$250-1,500, depending on the size and scope of the event, number of attendees, and use of the space. These rates will be determined upon the assessment of the event by the Pulitzer.

The Pulitzer has an **approved list of vendors** for food, beverage, equipment, cleaning and waste facilities, and more, available upon request. Use of vendors outside of this list requires advance approval by the Pulitzer.

A request must be received no later than **thirty (30) days prior to the event date**. The Pulitzer reserves the right to accept or deny usage of the properties for any and all purposes. All parties must read, agree, and sign a **Site Use Policy and Agreement**. Users may be required to submit a certificate of insurance or sign a release of liability.

For inquiries and requests, email info@pulitzerarts.org or call 314-754-1850 ext. 204.