

Application

K-12 School Transportation Funding

K-12 schools and youth-focused nonprofit organizations located in the St. Louis region may request funds to support the cost of field trips to the Pulitzer Arts Foundation. These are noncompetitive funds that are provided on a first-come, first-served basis to qualified applicants. Schools may apply for up to \$300 of transportation support per year. Funding must underwrite the costs of transporting students to the Pulitzer. Eligible costs include charter bus expenses and mileage for buses or vans owned by a school or organization. The Pulitzer does not organize transportation on behalf of a school or organization.

Applicants must contact the Pulitzer to coordinate field trip activities prior to submitting the application for transportation funding. Fill out a tour request form on our website <https://pulitzerarts.org/visit/tours/>. Tours with transportation funding requests must be made a minimum of one month in advance of the tour date. Applications can be submitted by individual teachers or administrators and are reviewed on a rolling basis and approved if funds are available. Responses will be reviewed and responded to within five business days.

Transportation funds will be sent via check to the school or organization. If funding is approved, you are required to submit a W9 to receive payment. Grantees are responsible for letting their fiscal manager know about the financial support. Please indicate the contact person and address for where payment will be sent. If the trip is canceled after the receipt of funds, it is the responsibility of the applicant to return the funds.

To apply, fill out the application form below and email to tours@pulitzerarts.org.

Application

K-12 Transportation Funding

Organization _____

Contact Name _____

Contact Phone _____

Contact Email _____

Mailing Address _____

**Funds will be mailed to this address*

Class Grade _____

Attach a budget estimate or receipt for transportation.

I am requesting _____ (amount of funds requested) for transportation to the Pulitzer Arts Foundation on _____ (tour date). By signing and submitting this form I acknowledge that I am authorized to formally request funding on behalf of _____ (organization name) for transportation to the Pulitzer and that the above information is accurate. I understand that the Pulitzer may approve or deny this request based on available funding.

Printed Name

Signature

Date